

**Penny Creek Elementary PTA 7.3.42
Board of Directors Meeting Minutes
Monday, January 6, 2014**

Call to Order: Alisa Yee called the meeting to order at 9:30am. All members in attendance.

Review/approval of December 2013 Board Meeting Minutes: Approved as written.

Treasurer's Report: Linda presented a detailed Treasurer's Report for December. All books and records were present. There were no insurance claims.

Gracie's Fund has been used up. It carries a zero balance and will be closed out.

Leave Your Parents at Home Night was NOT moved under fundraisers, due to already having activity recorded and being unable to do so.

Ok to enter memberships through the 11th, and then hold off until after the 26th. Monthly deadline is the 25th, entering ours no later than the 11th, gives us time to process the money, get second signature on the check and send it in on time.

One teacher has made his own popcorn tickets to give to his students as rewards. Alisa will contact him about that.

Linda will be having surgery Feb 25th and homebound for a month. She will continue to handle the books and will use Ray as a courier.

Motion #1: Cora motioned to remove One Green Planet, with its projected \$400 income, from the Fundraising Budget. Janelle seconded. Motion carried.

VP of Volunteers Report:

Dance: Dance is from 6:30-8:30 on the 17th. Ray and Linda will handle concessions. Alisa will pick them up, along with our grant from Costco to purchase them. We decided on cookies, bottled water, and packaged pretzels. Janelle has 600 glow bands, and is in the process of creating three backgrounds for photo opportunities: neon stripe, hearts, and stereo/headphones. Dance is \$2 for non-members and free for PTA members.

VP of Fundraising Report:

McTeacher Night: We need 10 teachers to sign up for this. It will be from 5pm-8pm on Feb 13th.

Membership Report: no new members

Staff Grants:

Science Supplies: Requested by Harvey. He is requesting \$150 for Science materials for his class, similar to art docent program. He would like us to manage the reimbursement to his

designated helper. PTA will award the \$150, if done as ONE submission by helper, submitted within the required 7 days of purchase, and if submitted no later than April 2014.

New Business:

- a. **Tadpole Club** - tabled for February's meeting
- b. **Bingo for Books** - \$2 for members, \$3 for non-members.
- c. **Survey** - We will put out a survey to determine what readerboard members prefer.
- d. **Awards** - Board decided we will discontinue our efforts to achieve any PTA standing awards.
- e. **Golden Acorn** - Debbie and Andrea to begin work on this. Banquet is in May.

Recurring Business:

- a. **Nominating Committee:** Alisa, Linda, Laurie, Lisa, Andrea may come back in different positions. Shanley, Cora, and Janelle will not return.
- b. **Electronic Reader Board:** \$18k for Readerboard, plus cost to have district set up, SnoPUD fees, etc. We need to apply for it and then city will let us know what we need to do.
- a. **General Membership Meeting:** Jan. 13th, 7pm Library
Deputy Erin McIntyre, School Resource Officer will be the Guest Speaker
- b. **Next Board Meeting:** February 3rd, 9:30am

Adjourn: Meeting was adjourned at 10:38am.

January 13, 2014

1. **Call to Order:** Alisa called the impromptu meeting to order at 8:35pm
2. **Motion #1:** Andrea Rosen – “I motion to take \$300 out of Leave Your Parents at Home Night” and move it to Art Docent. Lisa seconded the motion. Motion passed.